



Town of Star Valley Ranch

171 Vista West Dr. – Star Valley Ranch, WY 83127

Office (307)883-8696 / Fax (307)883-8329

billing@starvalleyranchwy.org

New Owner Account Transfer Form

Transfer fee of \$20.00

Please read the reverse side of this form before completing. *Illegible or incomplete forms will not be processed. If you need assistance with this form, please contact the office.*

Documents must be attached: Warranty Deed or Corrected Warranty Deed with file date. A settlement agreement must be attached if there is no warranty deed.

Date: _____ Buyers are responsible for ensuring this form is completed when submitted.

Title Company: _____ Closing/Purchase date: _____

Contact Person: _____ Phone No.: _____

Email Address: _____

Buyer Name(s): _____

Buyer Signature(s): _____

Receive Mail at New address: Yes No Mail To: _____

Property address: _____

Email Address: _____ Phone No.: _____

The amount collected for water does NOT include the final water bill. The seller agrees to promptly pay the final water bill.

Seller Name(s): _____

Seller Signature(s): _____

Forwarding Address: _____

Phone No.: _____

New Owner Account Information

Rates and Other information: the ordinance and utility rates for Star Valley Ranch are available online at:
www.starvalleyranchwy.org

Utility Service Fees & Penalties

Metered lots: ¾ inch: \$64.00 Bas fee
1 inch: \$91.00 Base fee

Nonmetered lots: Residential: \$25.00
Commercial: \$43.75

Turn on/off fees: \$50.00.

After hours turn on/off: \$150.00 plus regular fee.

Water connection fee:
Within Corporate Limit: \$7,500.00
Areas #1 to #5: \$9,375.00

Contact Town Hall for a full list of penalties and fees. Fees and penalty amounts are subject to change.

Contact Information

Town Hall: (307) 883-8696

Public Works Director: (307) 880-5325

Water Department: (307) 880-9283 (307) 880-9287

Please note office hours are Monday- Thursday 8-6 any after hours calls should be directed to public works/water department phones if it is an emergency.

Past Due Charges and Fees: late payment fee will be the greater of \$5.00 or 1.50% for each infraction per billing cycle. Late payment interest 1.50 % per billing cycle on the total delinquent amount.

§ 54.12 TURN ON/TURN OFF VIOLATION.

Town officials are the only ones permitted to touch the water meter for any reason. If ordinance is not followed violators will be fined up to \$750.00 dollars.

§ 150.001 AUTHORITY TO ENTER.

Town officials under the ordinance listed above are permitted to enter any property when there is reasonable cause to believe there is an ordinance violation.

§ 53.12 TURN ON/TURN OFF FEES

Owner of the property is responsible for keeping their meter clear. Whether it is winter or summer if you choose to have any service done pertaining to the meter it must be cleared off prior to town employees coming.

§ 72.04 PROPERTY IN ROAD RIGHT-OF-WAY.

Property owners shall keep all property out of Town right of way including but not limited to trash cans, cars, and landscaping. If owners' property is in the right of way Town officials have the right to move it at the owner's expense. If owners choose to leave property in the Town's right of way and it damages the Town's equipment owners will be responsible to repair, Town property.

§ 72.03 SNOW REMOVAL NEAR RESIDENCES.

Owners of property are responsible for clearing snow berms left by plows. Residents are prohibited from placing snow removed from their driveways onto or across Town road or into the road right of way.

Please note as the owner of the property it is your responsibility to know and understand town Ordinance and follow them accordingly.